

COLUMBUS PREPARATORY



Board of Directors – Board Meeting Agenda

Columbus Preparatory Academy

Date	09-20-19
Location	Columbus Preparatory Academy
Meeting Type	Regular

Directors and Officers in Attendance, those absent listed with *

Columbus Preparatory Academy

Marty Ditello	Director and <i>Board President</i>
Nikki Barron	Director and <i>Board Secretary</i>
Scott Wabnitz	<i>Director and Board Treasurer *</i>
Erin Addington	Director
Jermaine Fox	Director
Aatish Patel	Director

The following Accel Representatives were present : Malik Moore, Natalee Long, Natalie Revis, Jody Taylor

The following guests were present: Megan Schmidt OCCS, Kevin Massa, Alecia Dole, Christine Allen, Billie Devinney

Call to Order and Introductions – Marty called the meeting to order at 6:00 PM

Approval of current meeting agenda for September 20, 2019 Upon motion duly made Erin), and seconded (Aatish), the Board approved the agenda with a of vote 5-0-0

Executive Session- Roll Call Vote to enter. The board entered Executive Session to discuss school safety matters required to be kept confidential by law at 6:02pm and returned to general session at 6:19pm. Malik Moore and Megan Schmidt were invited to Executive Session

Approval of Previous meeting minutes:

- a. Approval of Annual Meeting minutes for 7/18/19 Upon motion duly made (Erin), and seconded (Jermaine), the Board approved the agenda with a of vote 4-0-1
- b. Approval of Regular Meeting minutes for 8/15/19 Upon motion duly made (Erin), and seconded (Aatish), the Board approved the agenda with a of vote 5-0

Approval of policy updates –

- a. NONE- need to add August policy updates to October agenda

Task Force Updates

Finance Task Force - Currently being funded on 808; enrollment is 901. The third week of September should see the retro payment. A repair was made to the HVAC system in the gym.

Upon motion duly made (Aatish), and seconded (Jermaine), the Board approved the Financial Task Force Update with a vote of 5-0-0

Fundraising Task Force - Chair Nikki Barron-Task force met with the HS team to develop a plan for Fall/Winter fundraising items including college visits and homecoming dance. PTO is giving funds from Penny Wars from HS classes to the HS. Kindergarten classes are holding a father/daughter dance. Website with spirit wear is up; planning a social media posting blitz to increase sales

Governance Task Force - Chair Marty Ditello. Sunshine Training has reset and everyone needs to complete again. Need to add annual policy signatures for October.

Renovation Task Force - Chair Nikki Barron. The task force is still waiting for the committed follow up from Ron Packard; Ron has committed to talking to Spirit in regards to the renovation and plans. Natalee Long committed to reaching out to Ron and having Marty call him back this week.

Communication Task Force- Scott Wabnitz-All submitted events have been updated on the website

Support Organization-

PTO-. Penny Wars is going well and has raised close to \$2500

Boosters-Working on future year planning with new Extra curricular director in place, will sell concessions at home Volley Ball games.

Extra Curriculars- None

General Board Business

CPA Principals Report- Students are wanting to beautify the school, working with Erin on the community clean up day. Added the compassion sticker program to the school, and students can earn a compassion sticker from a staff for showing compassion.

OCCS Brief –Need to approve the Career Advising Policy by Sept 30th. OCCS is providing a webinar on board recruitment.

New business

- a. The Board gives Marty approval to approve a quote for \$18,000 for seal coating the parking lot, the work is not to exceed the approved amount or begin prior to 10/4/19.
 - i. Upon motion duly made (Nikki) and seconded (Aatish) the board approved the quote with a vote of 5-0-0
- b. Email Migration- The board wants to move the staff to the columbuspreparatoryacademy.org email domain. Natalee Long is going to loop IT staff to assist with the migration.
- c. Five Year forecast resolution- Upon motion duly made (Erin) and seconded (Jermaine) the board gives the authority to the Finance Task Force to approve the Five Year forecast once completed to the Task Forces approval. (5-0-0)
- d. Budget approval- Upon motion duly made (Jermaine) and seconded (Aatish) the board gives the authority to the Finance Task Force to approve the budget once completed to the Task Forces approval. (5-0-0)

****Marty Ditello had to leave the meeting @6:52pm****

- e. Wellness Grant Proposal- Mr Moore presented ideas for the recently awarded wellness grant-
 - i. 30 students with IEP- wants to work with Columbus Public Health department to build modality stations outside and inside of school.
 - ii. Will need to provide an awning over the stations.
 - iii. Add a social/emotional library in space by cafeteria/kitchen
- f. Upon motion duly made (Erin) and seconded (Aatish) the board approved the updated School Safety Plan including facility improvements not to exceed \$15,000.
- g. Moved by Erin, second by Aatish, to approve and ratify waiving the extra curricular activity fee for students whose parents volunteer to coach and opt not to take a partial or full coaching stipend effective fiscal year 2019.
- h. CPA grounds and cleanliness concerns- will remain on the agenda for one more month to ensure new company is cleaning properly.- Teachers provided some good feedback for Mr Moore to take back to the cleaning team.
 - i. Erin would like to also leave this on agenda to also discuss the planned Community Clean Up Day
- i. Upon motion duly made (Aatish) and seconded (Erin) the board approved the Career Advising Plan with a vote of (4-0-0)

10.) Public Comment- None

Marty adjourned the meeting at 7:11pm